



Admissions Policy

ADOPTED: Feb 27th, 2023

NEXT REVISION: June 25, 2023



GUS



OUR VISION

- to equip our children to deal with the rapid pace of change taking place in the Iraqi society and to be able to cope with the violence and repression that has existed in Iraqi society since their grandparents' generation .
- to instill in our children a culture of peace, tolerance and respect for others while understanding that we can all can benefit from each other while maintaining our own principles, beliefs and values.
- to help our children gain a better understanding of their own identity and principles and to be able to engage with others in a constructive way to aid in their own intellectual and personal development.
- to give this generation of youth the knowledge, skills and attitudes necessary to help our society overcome the many challenges we face and to create a better society.
- to help create a generation of young people who are proud of their ancient civilization which played such an important role in this world with the first laws and norms that respect the individual and personal freedoms.

OUR MISSION

Our mission is to develop young people with active and creative minds, a sense of understanding and compassion for others, and the courage to act on their beliefs. We stress the total development of each child: intellectual, social, emotional, and physical. We value intercultural understanding and international mindedness. We adhere to the philosophy and pedagogy of the International Baccalaureate programmes.

Admissions Policy and Procedures

Aims

Global United School aims to:

- Admit qualified students who will contribute positively to and enrich the community on a first-come-first-serve basis
- Implement thorough, fair, and balanced admissions procedures
- Communicate clearly with applicant families through the admissions and enrolment processes
- Embrace the diversity of students' backgrounds, talents, skills, and viewpoints
- To maintain a system of rolling admissions throughout the academic year, space permitting

Essential Agreements

GUS aims to:

- Maintain class sizes to 23 or fewer students
- Process applications in a timely manner
- Respect the confidentiality of applicants
- Safely return any original documentation to the applicant's parent(s)/guardian(s)
- Treat all applicants equally
- Ensure that all class sections are balanced with regards to gender, personalities, and other factors
- Work in partnership with parent(s)/guardian(s) to support students reaching their full potential

Parent(s)/Guardian(s) and enrolled students commit to:

- Upholding the school's mission and values (see Mission Statement)
- Working in partnership with the school to address student needs and offer support, including academic and behavioural support, as needed
- Continually strive to embody the attributes of the IB Learner Profile
- Meeting high expectations of academic success and demonstrating appropriate positive learning behaviours in line with school policies

Class Placement

Age is a consideration for grade level placement at GUS. Our guidelines are that students must be six years old at the start of the academic year for admission to Grade 1. As this date changes annually, GUS uses 15 October. As a result of this requirement, the following table indicates ages for enrollment in each of the grade levels:

Age as of Established Cut-Off Date	Grade Placement
3- 5	KG
6	Grade 1
7	Grade 2
8	Grade 3
9	Grade 4
10	Grade 5
11	Grade 6
12	Grade 7
13	Grade 8
14	Grade 9

Previous Grade Level Completed

Students who have successfully completed a grade level at another school will be accepted into the next grade level, regardless of age, except in Early Years. Families will need to provide appropriate documentation indicating the completion of the prior grade during the admissions process.

Required Application Materials

Grade reports for the two previous school years from the school(s) most recently attended, if applicable

Feature an official school stamp

Recognised by a government or other accrediting body

Indicate student performance

Birth certificate

Two passport-sized pictures of the applicant

Photocopy of parent(s)/guardian(s) official identification (eg. passport or national ID)

Completed AC student information form

Completed AC medical form

Vaccination or immunisation records

Court documents regarding custody (in the case of divorced parent(s)/guardian(s))

Additional Documents and Procedures

In certain instances or grade levels, additional documentation or procedures may be requested or required. These may include:

Teacher and/or school counselor recommendation(s)

Personal statement

Sample essay, diagnostic assessment, special-needs reports or student work (eg. art portfolio)

Interview

School visit

Special Educational Needs

The school reserves the right to require a professional assessment by a licensed, school-approved outside provider in the case of suspected special, non-physical educational needs. If the family refuses to conduct the requested assessment, the school reserves the right to deny enrolment.

Currently enrolled students

While the school is able to meet the needs of some students with special needs, it is unable to accommodate others. If a student is enrolled who requires accommodation for a special learning or physical need and the school is either unable to continue the accommodation or the student's needs change, the school reserves the right to not re-enroll.

Applicants with Physical Special Needs

GUS strives to accommodate students with physical special needs, but reserves the right to not enroll a student if the school campus prevents ease of access to classrooms and other facilities. Physical special needs will be managed on a case-by-case basis.

Requirements for Specific Grades

Kindergarten to Grade 3

General Requirements

Students in KG will be admitted after the submission of all application documents and proof of tuition payment. Additionally, all students in KG are encouraged to participate in a personal interview with school

staff. There is no English-language requirement for KG. It is recognized the students may speak no English upon enrollment in this grade.

By the first day of school, students must be able to:

- Use the toilet unassisted. No child should ever be brought to school in a diaper nor should they need one during naptime
- Use cutlery to eat independently
- Enjoy and be willing to try a range of foods, including soup, fish, meat, and fruit. Any special dietary needs should be documented in the form of a pediatric doctor's note to the school. These must be medically related. If dietary requirements are beyond the means of the school, a student's admission may be denied. If there are religiously inappropriate foods, please communicate this to school administration during registration
- Hold and use a cup with no handle
- Take off and put on Velcro fastening shoes
- Attempt to take off and put on clothing

Grade 4 through Grade 8

General Requirements

Students in Grade 4 through Grade 8 will be admitted after the submission of all application documents and proof of tuition payment. Additionally, all students in these grades are required to participate in a personal interview. Completion of the school's English-language assessment is obligatory, along with proof of payment of the associated fee. Other documentation may be required, including diagnostic assessments, special needs reports, samples of student work, an essay, and more.

Additional Requirements

Students in Grades 4 through Grade 9 must meet established minimum English-language competency levels in order to be admitted as represented in the following table:

Grade Level	IB Phase Level	CEFR*	Admission Decision
4	1	A1	Enrollment with conditions***
	2+	A2 and above	Enrollment**
5	2+	A2 and above	Enrollment**
6	2+	A2 and above	Enrollment**
7	2+	A2 and above	Enrollment
8	2	A2	Enrollment with conditions***
	3+	B1 and above	Enrollment
9	3	B1	Enrollment with conditions***
	3+	Advanced B1 and above	Enrollment
	4+	B2 and above	Enrollment

* Common European Framework (CEFR) is a framework of guidelines for identification of English-language skill levels.

** In some cases of enrollment, it may be suggested that a student attends one or more summer school courses or other intensive program offered by the school or an outside provider, or English language course(s) during after-school activities.

*** Enrollment with conditions means a student may be enrolled, but have extra tasks or certain courses that are required. These may include: required participation in intensive English courses within or outside the school, English Acquisition courses instead of other languages, mandatory extra English language course(s) during Flex Time and/or after-school English support sessions.

Exceptional Enrollment

In certain instances where a student applicant cannot provide all of the required documentation or meet the qualifications outlined above, the Head of School may consider exceptional enrollment. Examples of cases that may qualify a student for exceptional enrollment include:

- Severe health issues of the student or immediate family member
- Significant family events such as divorce, custody disputes, or death of an immediate family member
- Challenges such as war, terrorist acts, or government instability
- Homeschooling

Early Withdrawals

In cases where parent(s)/guardian(s) withdraw their child(ren) after the start of the academic year, but before the issuance of final grades, the parent(s)/guardian(s) must inform the school in writing of their intention to withdraw their child(ren) at least one week in advance of the withdrawal. Withdrawal reports and other required documents will be prepared by the school and issued to the parent(s)/guardian(s) within one week of receipt of notification of withdrawal, provided no school fees or monies are outstanding.

Readmission

Students who have withdrawn from GUS are welcome to reapply at a future time.

Students who have been asked to leave GUS for reasons relating to behaviour or low academic performance may reapply for admission after successfully completing a minimum of one year at another, recognised educational institution.

In all instances where a student seeks readmission, parent(s)/guardian(s) are required to follow the admissions procedures outlined above.

Denial of Admission

GUS reserves the right to deny admission to any applicant if there are reasons to believe that admission would not be in the best interest of the applicant or the school.

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